

Amanda Letarte School of Dancing

incorporating

Garrowhill School of Dance and Xplosion! Cheerleaders

Terms and Conditions

Session 2011/2012

Principal : Amanda Letarte

Fellow and Examiner for the Scottish Dance Teachers' Alliance

in

Ballet, Theatre (Tap and Modern), Street, Baton, Cheerleading

F.S.D.T.A. (Ballet)

F.S.D.T.A. (Theatre)

F.S.D.T.A. (Street)

M.S.D.T.A. (Cheer)

M.S.D.T.A. (Baton)

M.B.A.T.D. (Stage)

A.S.D.T.A. (Line Dancing)

Qualified Exercise To Music Instructor

Assistant Teachers

Wendy Lawrence (M.S.D.T.A)

Sheena McLellan (M.S.D.T.A)

Leigh Moore (A.S.D.T.A)

For more information contact Miss Letarte :

Mobile : 07751 848190

E-mail : dancegarrowhill@btinternet.com or cheerxplosion@btinternet.com

Website : www.garrowhillschoolofdance.co.uk

Terms and Conditions

Enrolment

Every dancer is required to complete an enrolment form at the beginning of each new session whether a new or returning pupil. Before starting classes a medical form will also have to be completed.

DO NOT BRING NEW PUPILS OR FRIENDS ALONG TO CLASSES AS THEY WILL NOT BE PERMITTED TO WATCH.

New pupils, who have not enrolled on the given enrolment day, must first contact Miss Letarte as there may not be places available in their chosen class. If there are spaces they will be welcome at the next available class. The appropriate fees will apply.

Attendance

If you are unwell or for some other reason will not be attending class you must phone or text Miss Letarte before your class. Regular absenteeism will result in dancers not being permitted to sit exams, compete in competitions or take part in the show. In order for dancers to reach the required standard necessary for exams and competitions they must endeavour to attend all their classes. There will be a "3 strikes and you're out" policy in place for all cheerleaders from the beginning of the new session. Dancers must arrive early and be ready to start their class on time. Persistent lateness will not be tolerated. Young dancers must be collected from inside class venues. If parents/guardians are held up please phone Miss Letarte (07751 848190) so that dancers can be supervised until they arrive. Otherwise no responsibility will be taken for dancers outwith their class time.

Behaviour

Dancers should address all teachers respectfully by their title and not their first name. If dancers are being disrespectful to any of the teachers, assistants or any other class member or if they are misbehaving during class time or in changing areas or toilets prior to or after their class parents will be notified immediately. If this behaviour persists then they will be asked to leave and under no circumstances be allowed back into their classes. Those who step out of line spoil the enjoyment and hold back the progression of others in the class and this will not be tolerated. Changing areas, toilets and other areas inside dancing venues must be kept clean and tidy and all rubbish placed in the bins provided.

Injuries

If dancers are injured and still wish to take part in their classes, parents/guardians must inform Miss Letarte of the nature of the injury and what medical advice has been given regarding taking part in a dance class. Dancers will only be permitted to take part if permission has been given by a medical expert or their parent/guardian.

Fees

Fees are paid in blocks of ten weeks by cash or credit/debit card or by monthly direct debit from August -May. There is no difference to fee amounts depending on payment method, however if fees are late there will be a late fee penalty. There will also be an administration fee payable if direct debits are returned unpaid. Please ensure fees are paid on time.

I am no longer accepting cheques as a method of payment

If paying by cash or credit/debit card, fees are due on the first day of each term. There will be four terms this year. The first three comprising of ten weeks and a final term. The number of weeks in the final term will vary from day to day and will depend on holidays, hall availability, etc. For those paying by direct debit, the reduction for the final term will be incorporated into your monthly payments. If there are any unforeseen class cancellations and alternative class will be put on later in the year.

A payment desk will be set up on the first Saturday of each term for those wishing to pay by credit/debit card.

Exams

Exams are not compulsory, but it is preferable for dancers' to do the work in order that their technique does not fall behind other class members. This is important if dancers' wish to take part in the show. If you do not wish your son/daughter to take part in exams you must inform Miss Letarte at the beginning of the session. Parents/Guardians should appreciate that the teaching staff know the standard required to pass an exam and dancers' will be given the opportunity to sit an exam if it is felt they have reached the required standard. Many pupils will in fact exceed this standard, however, no dancer will be entered for an exam if the standard required to pass has not been reached by him/her. This does not mean they will never be able to sit an exam. The main reasons for not being able to sit an exam are usually that the dancer is a new member of the class or has had a number of absences. However lack of effort and inattentiveness during class are also major factors. Parents/Guardians will be informed if it is felt dancers' are wasting time in class.

Exam sessions are held throughout the year in the Masonic Hall (occasionally exams are taken in the S.D.T.A. Headquarters in Glasgow) and children are examined by an examiner appointed by the S.D.T.A. Exam fees vary and must be paid before candidates enter the exam. Fees are still payable if you fail to turn up for an exam. All information regarding exams eg dates, times and uniform will be posted on the double doors as you enter the Masonic Hall. Individual notes will not be issued. Please note it is imperative that correct clothing and footwear are worn for the exam.

Uniform

Each class has a set uniform which must be worn. Dancers' will not be permitted to take part in their class if they do not have the correct clothing or footwear. Exceptions will only be made for new pupils for the first few weeks after which they too will be expected to have the correct uniform. New pupils should ask Miss Letarte what a suitable alternative would be for their first few weeks.

Dancers' cannot be taught properly if they are not wearing the correct clothing and footwear and will have to sit and watch their class if they do not turn up for their class with their uniform, hair tied up in a bun and their jewellery removed. Older dancers' will be sent home if they turn up without their correct uniform. Anyone who has newly had their ears pierced will be permitted to keep small stud earrings in only if covered with a plaster or micropore tape.

At the discretion of the teacher, dancers' may be permitted to wear a Garrowhill School of Dance sweatshirt/t-shirt over their leotard at the beginning of the class if it is cold. Parents/Guardians will be notified if pupils frequently "forget" their uniform.

HAIR MUST BE TIED BACK IN A BUN FOR ALL CLASSES AND NO JEWELLERY IS TO BE WORN AT ANY TIME.

Buying A Uniform

All leotards, skirts and leggings must be bought from Miss Letarte to ensure correct colour and style. Shoes may or may not be bought from Miss Letarte. If not buying from Miss Letarte please ensure you go to a good dancewear supplier and that shoes fit correctly as dancing shoes should. If not buying your baton from Miss Letarte, please ensure the baton is the correct length that is from under the arm to the end of the middle finger. If you do not measure the exact size it is better that the baton is slightly longer than shorter. Pointe shoes must be bought from a good dancewear supplier. Please ensure the supplier is correctly trained to fit pointe shoes as it is of great importance that pointe shoes are fitted correctly.

Photographs

Photographs of dancers during special events, shows and competitions may be used on the dancing school website. They will not be used for any other purpose without consent from parents/guardians. At our annual show in June a dvd will also be taken which will be available to buy after the show. If you do not wish your son/daughter to be part of any photographs or the dvd you must put this in writing to Miss Letarte at the start of the session or when your son/daughter joins the school.

Thank you for your cooperation.